



Tony Evers, Governor
Dawn Crim, Secretary

November 17, 2020

Todd Meeks, Superintendent
City of West Bend
1115 South Main Street
West Bend, WI 53095
meekst@ci.west-bend.wi.us

VIA EMAIL

Re: City of West Bend Jurisdiction Request for Commercial Plumbing Plan Review

Dear Todd Meeks,

I am pleased to inform you that your municipality has been delegated commercial plumbing code enforcement authority per your request. Per Wis. Stat. § 145.2(5)(a) and Wis. Admin. Code § SPS 382.20(2), I delegate your municipality the primary responsibility to do plumbing plan review for the following plumbing installations identified in Wis. Admin. Code § SPS, Table 382.20-2:

1. New installations, additions, and alterations to drain systems, vent systems, water service systems, and water distribution systems involving 16 or more plumbing fixtures to be installed in connection with public buildings.
2. Grease interceptors to be installed for public buildings.
3. Garage catch basins, carwash interceptors and oil interceptors to be installed for public buildings and facilities.
4. Sanitary dump stations.
5. Piping designed to serve as private water mains.
6. Piping designed to serve as private interceptor main sewers greater than 4 inches in diameter when sized for gravity flow.
7. Stormwater systems, not including infiltration plumbing systems, serving a public building or facility where the drainage area is one acre or more.
8. Mixed wastewater holding device.

Per Wis. Admin. Code § SPS, Table 382.20-1 (6) and (7), I also delegate your municipality the responsibility to do plan review for stormwater and clearwater infiltration plumbing systems servicing a public building or facility and treatment systems designed to treat water for compliance with Table 382.70-1. **This delegation does not include private onsite wastewater treatment systems (POWTS), which you may request as a separate delegation.**

An exception to this delegation is that our agency retains jurisdiction for plan review and inspection for all state-owned buildings, as well as projects for which the owner chooses to submit plans to our agency.

As a condition of this delegation, you are required to comply with the following:

- Notify the department, in writing, immediately of any personnel changes to plan review staff.
- Notify the Department, in writing, at least 30 days prior to the date upon which the appointed agent intends to relinquish the responsibilities assumed under this section.

The Department will periodically monitor municipalities and request activity reports to ensure that the delegated responsibilities are being properly fulfilled by the municipality. We do require that delegated municipal code officials hold the Wisconsin Commercial Plumbing Inspector certification, hold the Master Plumber or Journeyman Plumber certification, and attend agency-approved continuing education to maintain their certifications.

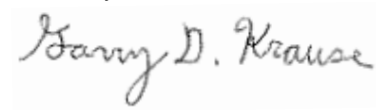
In accordance with 2017 Wisconsin Act 198, the Department will be implementing a five-year electronic renewal process. Please continue to monitor department correspondence as further details regarding this process are communicated.

I understand that you, Todd Meeks, is the primary enforcement contact for your municipality and that you have the proper certification to do so.

Our plumbing consultant for your area, Tony Martin, at (262) 548-8689, is available to assist in any questions or concerns your municipality may have with implementing these plumbing enforcement services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in dark ink that reads "Garry D. Krause". The signature is written in a cursive style with a large, stylized "G" and "K".

Garry Krause, Bureau Director, Technical Services Bureau

cc: Tony Martin, Commercial Plumbing Inspector, Technical Services Bureau